

Student Business Services

sbs.umbc.edu

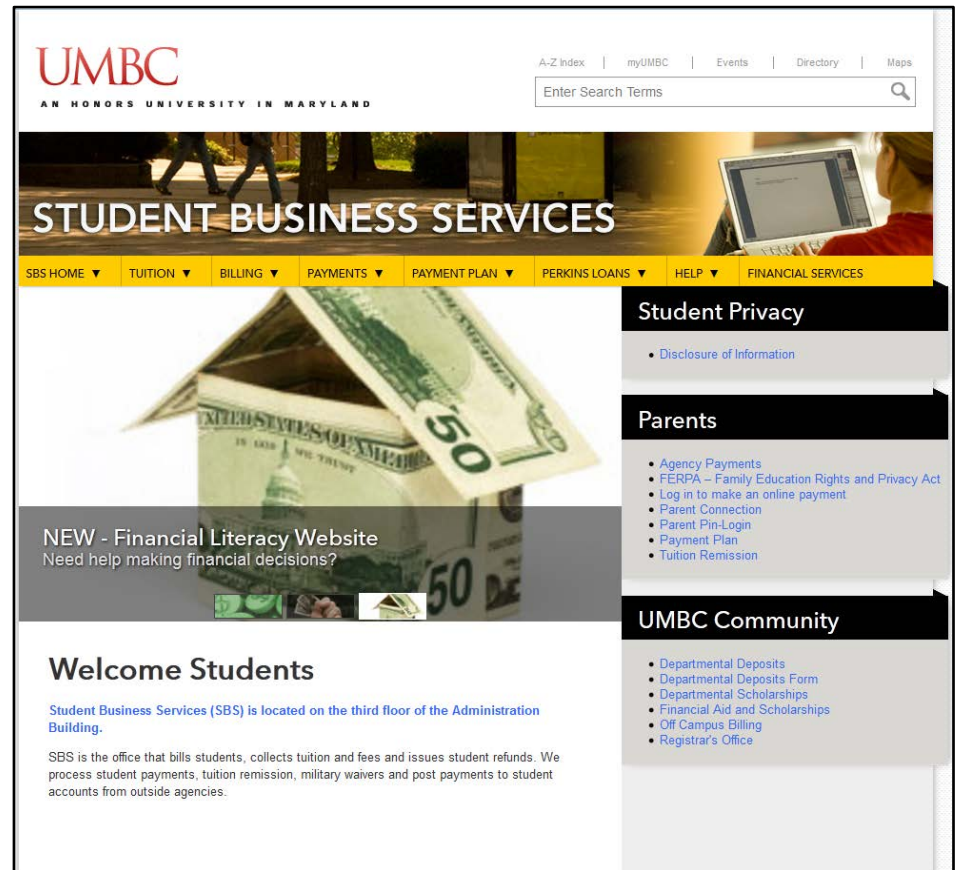


SBS Makes it Easy!

Our Website

Our Services

- E-Bills
- Payment Options
- Payment Plan
- E-Refunds
- Access to Financial Information
- Authorizing Additional Users
- Need Help? We Are Here for You!

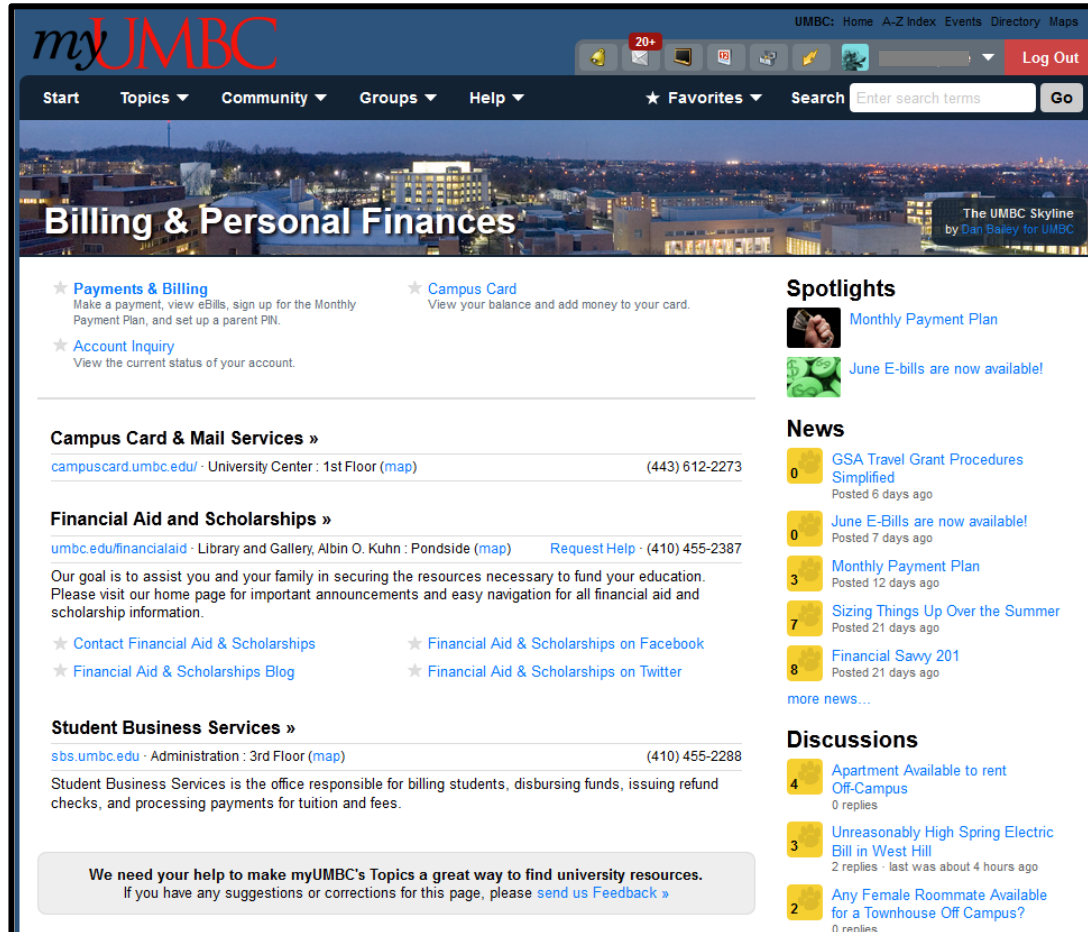


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See: SBS Fall 2014 Orientation Presentation

Student Access to Financial Information myUMBC - Billing & Personal Finance Topic



The screenshot shows the myUMBC website interface. At the top, there is a navigation bar with 'myUMBC' logo, a search bar, and a 'Log Out' button. Below the navigation bar is a large banner image of the UMBC skyline at night with the text 'Billing & Personal Finances'. The main content area is divided into several sections:

- Payments & Billing:** Includes links for 'Make a payment, view eBills, sign up for the Monthly Payment Plan, and set up a parent PIN.' and 'Account Inquiry' to view the current status of the account.
- Campus Card:** Includes a link to 'View your balance and add money to your card.'
- Spotlights:** Features 'Monthly Payment Plan' and 'June E-bills are now available!'.
- News:** Lists several articles such as 'GSA Travel Grant Procedures Simplified', 'June E-Bills are now available!', 'Monthly Payment Plan', 'Sizing Things Up Over the Summer', and 'Financial Savvy 2011'.
- Discussions:** Lists topics like 'Apartment Available to rent Off-Campus', 'Unreasonably High Spring Electric Bill in West Hill', and 'Any Female Roommate Available for a Townhouse Off Campus?'.
- Campus Card & Mail Services:** Provides the website 'campuscard.umbc.edu' and the phone number '(443) 612-2273'.
- Financial Aid and Scholarships:** Provides the website 'umbc.edu/financialaid' and the phone number '(410) 455-2387'. It also includes links to contact financial aid and scholarships on Facebook and Twitter.
- Student Business Services:** Provides the website 'sbs.umbc.edu' and the phone number '(410) 455-2288'. It describes the office's role in billing students, disbursing funds, and processing payments.

At the bottom of the page, there is a call to action: 'We need your help to make myUMBC's Topics a great way to find university resources. If you have any suggestions or corrections for this page, please [send us Feedback](#) »'

E-Billing Information

- Billing is electronic and called **E-Bills!**
- UMBC does not issue paper bills for student accounts.
- Students are notified electronically when E-Bills become available.
- Students access their E-billing information through *myUMBC*.

Register By	E-Bill Date	Due Date	Late Fee
07/31/14	08/01/14	08/20/14	08/25/14
08/31/14	09/02/14	09/20/14	09/25/14

Account Inquiry

Jane Doe

summary activity charges due payments pending aid

Account Activity

View by

From 11/01/2013 To 12/31/2013 Spring 2014 go

Posted Date	Item	Term	Charge	Payment	Refund
12/23/2013	The Ultimate Plus Flex \$\$	Spring 2014	2,058.00		
12/19/2013	Housing Basic - RH	Spring 2014	3,300.00		
12/13/2013	Check	Spring 2014		3,649.00	
12/05/2013	Materials Fee - Interdiscpl Sci - Water; Interdis Study	Spring 2014	50.00		
12/05/2013	UGRD Athletic Fee	Spring 2014	454.00		
12/05/2013	UGRD Auxiliary Facilities Fee	Spring 2014	247.00		
12/05/2013	UGRD Res Tuition	Spring 2014	3,649.00		
12/05/2013	UGRD Student Activity Fee	Spring 2014	49.00		
12/05/2013	UGRD Technology Fee	Spring 2014	133.00		
12/05/2013	UGRD Transportation Fee	Spring 2014	209.00		
12/05/2013	UGRD University Commons Fee	Spring 2014	293.00		

Currency used is US Dollar.

- Available 24/7
- Real time update - information changes
- Breakdown of charges & payments
- For students only – via myUMBC

vs.

E-Bill

ACCOUNT NUMBER: 1XXXXXXXXX STATEMENT DATE: 8/1/2014

UMBC
AN HONORS UNIVERSITY IN MARYLAND
STATEMENT OF ACCOUNT

Do, Jane
123 Main St.
Baltimore, MD 21250
USA

AMOUNT DUE	DUE DATE
\$1947.00	8/20/2014

TRANSACTION DATE	SEMESTER	DESCRIPTION	AMOUNT	BALANCE
		Prior Balance		\$0.00
8/1/2014	Fall 2014	Tuition and Fees	1947.00	
		Ending Balance		\$1947.00

Please review your billing and pending aid information on the Billing & Personal Finance Topic on [myUMBC](#).

Payments made after 11pm (Eastern Time) will be processed the next business day. A late payment fee of 3% of the past due balance (minimum \$10, maximum \$200) will be charged the first time that an account becomes past due for the semester. An additional late payment fee of 1% of the past due balance (minimum \$10, maximum \$500) will be charged each month that charges remain past due for the semester. A hold will be placed on past due accounts that will prevent students from receiving services from the university, such as, but not limited to, registration, official transcript and diplomas. Delinquent accounts will be assigned to the State Central Collections Unit.

Billing questions? Email bs@umbc.edu or call 410-455-2388
Financial aid questions? Email fa@umbc.edu or call 410-455-2387

University of Maryland, Baltimore County, Student Business Services, 1000 Hilkey Circle, Administration Building, Third Floor, Baltimore, Maryland 21250

- Updated monthly
- Snapshot - information doesn't change
- Summary of charges & payments
- For students and authorized users



Paying Online

- VISA, Master Card, American Express, and Discover. Credit Cards only accepted online. (2.75% convenience fee)
- ACH E-check (no fee)
- Campus Card (no fee)
- International wires



Paying In-Person

**UMBC Cashier's Office
Administration Building, Third Floor
Monday-Friday, 8:30am - 4pm**

- The Cashier's Office accepts cash, checks, money orders, and Campus Cards.
- A drop box is available after hours accepting checks or money orders only.

❖ **Payments post to student accounts immediately and can be viewed in Account Inquiry.**

Payment Plan

- UMBC offers a Payment Plan (MPP) as an alternative to payment in full. This allows you to conserve savings and budget expenses!!!
- \$50 enrollment fee is charged per semester.
- Enroll and make payments conveniently online through *myUMBC* or Parent/Authorized User PIN Access.
- Plan currently available for fall and spring semesters only.

Enrollment Deadline	Number of Payments	First Payment Due
06/19/14	5	06/20/14
07/19/14	4	07/20/14
08/19/14	3	08/20/14
09/19/14	2	09/20/14

sbs.umbc.edu/payment-plan

Other Payment Options

Agency Payments

- College Pre-Paid Funds
- Tuition Remission
- Third party Agency Payments



Please consult
sbs.umbc.edu/payments/agency-payments/
for more information.

VA Tuition Benefits

The process for applying and obtaining VA tuition benefits begins in the Registrar's Office.

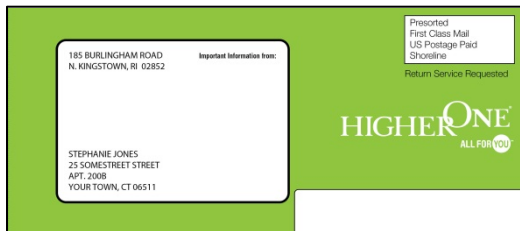


Please consult www.umbc.edu/veterans
for more information.

VA Tuition Benefit Specialist
Lori Dethomas - dethomas@umbc.edu
410-455-2500

E-Refunds

- Students refunds are issued electronically.
- All students will receive the E-Refund card (below) in the mail.



- Students will need the card to activate their E-Refund preference. See options below.
 - Direct Deposit to One Account
 - Direct Deposit to a bank of your choice
 - Mailed Paper Check

sbs.umbc.edu/tuition-info/refunds/

Authorizing Additional Users (Parents / Others)

Creating an Authorized User Pin (Parent Pin)

- Students can grant access to view financial information online to “Authorized Users” (parents and others).

Authorization to Disclose Information Form

- Students can complete an **Authorization to Disclose Information** form which will grant others permission for SBS to disclose financial information by phone, email, or in person.



SBS Contact Information

Student Business Services
1000 Hilltop Circle
302 Administration Building
Baltimore, MD 21250

sbs.umbc.edu

Tel: (410) 455-2288 Fax: (410) 455-1821

Students submit questions to us by:
Requesting help on *myUMBC*

Parents/Others contact us by:
E-mailing: sbs@umbc.edu

Reminder: Parent Newsletter -Sign up for the Parent Connection, an electronic newsletter for parents. Email parents@umbc.edu to subscribe.